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INTEGRATED RISK MANGEMENT PLAN 2005/6 PROGRESS REPORT

1. Reason for Report

To update Members on the progress made in relation to the Fire Authority's Integrated Risk Management Improvement Plan for 2005/06

2. Background

2.1 On April 1st 2005 Dumfries and Galloway Fire and Rescue Service commenced the implementation of the Fire Authority's first Integrated Risk Management Plan (IRMP). The plan, which had been subject to an extensive consultation process, set out key change actions and proposals for delivering a modernised Fire and Rescue Service across Dumfries and Galloway, under five broad headings.

1. Full development of risk modelling software and data management systems to support resource allocation and risk management decision making.
2. Actions to secure greater staff flexibility.
3. Actions to reduce unwanted operational activities.
4. Actions to improve operational response activities.
5. Actions to improve community safety activities.

2.2 At a Fire Modernisation Sub Committee meeting held on 9 September, Members were advised of the progress in respect of these broad headings.

3. Key Issues

3.1 Progress report on all action points contained within the IRMP Improvement Plan 2005/6 is attached as **Appendix A**. The appendix shows considerable progress across all five headings.

3.2 The change of name from Dumfries and Galloway Fire Brigade to Dumfries and Galloway Fire and Rescue Service was successfully launched at a gala day held in Dumfries town centre on 16 September 2005.

3.3 Very positive reports were received from HMCFI(S) on certain sections of the plan during his two visits to the Service during 2005, they included:

- **Action 4.1** The introduction of a co-responder scheme in two stations within the region, in conjunction with the Scottish Ambulance Service, (SAS) which will allow firefighters to act as trained co-responders and support Category 1 (sudden collapse) incidents within eight minutes of the Fire Station, or until the arrival of the SAS.

- The successful outcomes of the automatic fire alarm (AFA) pilot, which reduced the number of fire appliances sent to non sleeping risk AFA's in the Dumfries area.
- **Action 3.2** The review of special appliances which was carried out using a risk based approach identified that the Aerial Appliance was being mobilised to premises which did not require a high reach appliance, this resulted in a reduction in the number of mobilisations by almost 75%. The review also highlighted the extremely low number of actual incidents that utilised the Aerial Ladder.
- **Action 2.3** The implementation of new staffing policies at Dumfries fire station which enabled four personnel to be re-located to work in Community Safety without affecting the crewing levels.
- **Action 5.3** The setting up of four district teams to offer more support to our communities in support of the Council's decentralisation of Services objective.

4 Recommendations

Members note the progress made on the 27 areas of actions set out in the 2005/06 Integrated Risk Management Plan 2005/06.

Gerry Campbell
 Brigade Manager, Service Delivery
 Dumfries and Galloway Fire and Rescue Service

Responsible Officer's Name
 Title
 Postal Address

Appendices: Appendix A:

23 January 2006

YEAR 2005/2006 IMPROVEMENT PLAN

AIM	PROPOSALS	ACTION	TIMESCALE	PROGRESS
<p>1. To fully develop a risk model for Dumfries and Galloway Fire Brigade</p>	<p>1.1 Collect, input and analyse data (Using Active Response software and Fire Service Emergency Cover FSEC software and Model).</p>	<p>1.1.1 Utilising FSEC modelling create a geographical risk profile for the whole of the Fire Authority's area.</p>	<p>July 2005</p>	<p>Complete</p>
		<p>1.1.2 Use the results to develop the Brigade's resourcing programme.</p>	<p>October 2005</p>	<p>Complete</p>
		<p>1.1.3 Establish a comprehensive performance system to link actions to outcomes.</p>	<p>October 2005</p>	<p>Ongoing</p>
<p>2. To provide more staff flexibility</p>	<p>2.1 To establish structures to deliver new duties, roles and responsibilities.</p>	<p>2.1.1 Establish a new service management structure to embrace all roles.</p>	<p>Ongoing</p>	<p>New Service Management Structure now in place for all uniformed roles</p>
	<p>2.2 Implement all the terms and conditions contained in the 6th edition of the Grey Book.</p>	<p>2.2.1 Review policies against the revised Grey Book Terms and Conditions.</p>	<p>Ongoing</p>	<p>Ongoing</p>

2.3 Review the effectiveness of current duty systems.	2.3.1 Review duty systems and identify appropriate changes to improve support to Community Safety and Area Committees.	Ongoing	New duty systems being piloted
2.4 The Brigade aims to develop its workforce embracing diversity, equality and family friendly policies.	2.4.1 Develop an Implementation Plan for the introduction of part-time working, job share and flexible working.	September 2005	Flexible working scheme pilot in place
	2.4.2 Undertake a Cultural Audit and introduce a Race Equality Scheme.	March 2006	Complete
3. To reduce unwanted operational action.	3.1 Review use and effectiveness of current call challenge initiatives.	May 2005	Complete
	1.1.1 Identify and implement an improvement plan for call challenge.		
3.2 Review all the pre-determined attendances (PDA).	3.2.1 Using a risk based approach introduce an incident type specific PDA across the Brigade.	May 2005	Complete

<p>3.3 Provide a measured response to Automatic Fire Alarms (AFA's).</p>	<p>3.3.1 Review and revise current attendance policies to AFA calls.</p>	<p>May 2005</p>	<p>Complete</p>
<p>3.4 Review our AFA policy in conjunction with suppliers, installers and management.</p>	<p>3.4.1 Establish a Memorandum of Understanding with suppliers, installers and end users of AFA systems.</p>	<p>May 2005</p>	<p>Ongoing</p>
<p>4. To improve operational response options.</p>	<p>4.1 To introduce First/Co-Responder Scheme.</p>	<p>June 2005</p>	<p>Pilot ongoing</p>
<p>4.2 Develop the Brigade's response options in relation to New Dimensions/Resilience issues.</p>	<p>4.2.1 Working in collaboration with all Scottish Fire Brigades, introduce an implementation plan for improving the Brigade contribution to civil emergencies.</p>	<p>Ongoing</p>	<p>Ongoing</p>
<p>4.3 Review the arrangements for special appliances across the Region</p>	<p>4.3.1 Undertake a review to establish the most cost effective location, availability and crewing arrangements of specialist vehicles.</p>	<p>October 2005</p>	<p>Review completed</p>

4.4 Review the Brigade's mutual aid arrangements with other Fire Authorities.	4.4.1 The Brigade will work in conjunction with its neighbours to ensure an appropriate level of mutual support is maintained.	April 2005	Ongoing
4.4.2	Establish availability and resourcing programmes to discharge the Fire Authority's responsibilities and commitment to the UK resilience programme.	April 2005	Complete
4.5 To introduce a local Wildfire Protection Strategy	4.5.1 Establish an action plan to deal with Wildfire events.	Ongoing	Ongoing
4.6 To move from a Rank based structure to a Role based structure.	4.6.1 Develop a structure to move from Rank to Role in line with the Fire Authority's agreed strategy within National guidance.	May 2005	Completed for Uniformed Operational roles
4.7 To carry out a Best Value Review of Fire Control.	4.7.1 Carry out a Review of Fire Control.	July 2005	Deferred due to HMI advice
4.7.2	To work with community plan partners and other stakeholders to determine the future role of Fire Control in improving Community Safety standards.		Ongoing

5. To provide more resources to Community Safety.	5.1 Establish a plan to discharge new Fire Investigation duties.	5.1.1 Working in partnership with other agencies to develop an implementation plan for fire investigation and arson reduction.	May 2005	MOU with Dumfries and Galloway Constabulary in place
	5.2 Review the Fire Authority's role in discharging new Fire Safety enforcement duties.	5.2.1 Introduce a revised risk based inspection programme for all premises.	October 2005	New legislation not yet introduced, delaying implementation
		5.2.2 Identify an effective service delivery structure for Fire Safety staff.	October 2005	
	5.3 Review the Fire Authority's role in discharging new duties for Fire Safety.	5.3.1 Review current practices and identify an improvement plan to discharge the new duty.	December 2005	Complete